**VOICE AREA STUDIO CHANGE APPLICATION**

The voice area encourages students to try to stay with their current teacher when possible but we also recognize that sometimes a studio change is necessary. If a student needs to make a studio change, the policy listed below must be followed. Please note that all studio changes must have final approval from the voice faculty.

**Studio Change Policy**

1. Students interested in changing voice studios should speak with current teacher first. If for some reason the student feels uncomfortable speaking with the teacher, they are allowed a mediator. The mediator would be the Director Undergraduate Studies unless the Director of Undergraduate Studies is in the voice area. In that case, the Associate Director of the School of Music would be the mediator.
2. After speaking with their current teacher about switching studios, the student is then free to speak with other teachers about placement in their studios.
3. If room is available in another studio and the student and both teachers are in agreement, the studio change can proceed forward. The student will complete the Voice Studio Application that is signed by the student and both voice teachers. This form will be submitted to the Voice Area Chair.
4. The faculty is invested in each student’s success, education, and well-being. In addition, the voice faculty is committed to maintaining a supportive environment of their fellow colleagues and will confer with each other concerning any studio changes. The final approval for any studio changes will come from the voice area.

*Please complete information below and turn in to Voice Area Chair*

<table>
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<tr>
<th>Student Name</th>
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Degree Track __________ Current Voice Teacher ________________

New Voice Teacher ________________ Semester of change: Fall/Spring 20 ___

If all parties agree that the student applying for studio change has followed the studio change policies stated above, please indicate that by your signature below:

_________________________  __________________________
(Student Name)              (Current Teacher)

_________________________  __________________________
(New Teacher)               (Voice Area Chair)