Arts Administration Society Minutes - December 8th, 2014

Meeting called to order at 8:31 PM

In attendance: Nathan Hewitt, Kristen Petty, and Ben Southworth

1. Discussed the functions of the group:
   - Connect students within UK’s Arts Admin program
   - Compile a list of available internships
   - Create a list of good readings and resources on Arts Admin topics
   - Foster scholarships, especially those that can cover the costs of internships
   - Host workshops and guest speakers on topics related to Arts Admin
   - Provide time for students to discuss issues in open floor
   - Create a peer mentoring / professional mentoring program
   - Connect and share with Arts Admin programs at other universities
   - Trips to arts organizations and performances to meet and converse with professionals in the field
   - Represent student interests and communicate them to faculty and staff
   - Build a link between graduate and undergraduate students

2. Identify officer positions and their responsibilities
   - President: Serves as liaison to faculty, facilitates meetings, oversees resources of the organization, and generally leads the organization.
   - Vice-President: Provides additional leadership, and serves as a point of contact between the organization, its members, and the public.
   - Treasurer: Manages finances of the organization, oversees email list and other administration responsibilities.
   - Underclassman Representative: Must be a sophomore, and oversees social media of the group. Will take meeting in minutes in the absence of the Graduate Representative.
   - Graduate Representative: Represents the interests of the graduate program, and takes minutes at meetings.
   - Officers will meet bi-weekly to plan meetings and run the organization.

3. Membership Requirements
   - Membership will be open to all Arts Administration students and faculty.
   - Members will be required to pay semesterly dues, and attend two of four
semesterly meetings.
- Monthly meetings will be open to all members.

4. Discussed Mission Statement / Vision Statement

- Mission: Represent and provide services to Arts Administration students at the University of Kentucky.
- Vision: Creating an environment of creativity, civic engagement, self-enrichment, and mutual support.

5. Discussed nomination and election of officers

- Nominations for officers will be taken at the first full meeting, held on January 26th.

Meeting called to a close at 9:16 PM